

**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date: 17 August 2018	Ref No: 3149
Type of Operational Decision:	
Executive Decision <input checked="" type="checkbox"/>	Council Decision <input type="checkbox"/>
Status: For Publication	
Title/Subject matter: Prestwich Arts Festival "Longfield Live Lounge" Prestwich Precinct, Prestwich 29th September 2018	
Budget/Strategy/Policy/Compliance – Is the decision:	
(i) within an Approved Budget	✓
(ii) not in conflict with Council Policy	✓
(iii) not raising new issues of Policy	✓
Equality Analysis [Does this decision change or make policy; change or make procedure or working practice? An Equality Analysis must be completed to assess the impact on equality and the relevance of the Public Sector Equality Duty. This should be signed off by your departmental equality representative and accompany this decision form. Please forward a copy to the Equality email for publication].	No
	Signed: (By EA Officer)
	Date:
Details of Operational Decision Taken [with reasons]:	
<p>Prestwich Arts Festival is a volunteer-led creative community event celebrating the best of the local arts scene.</p> <p>The first annual Prestwich Arts Festival will take place on Saturday, 29th & Sunday, 30th September at various locations throughout Prestwich. This is a free event.</p> <p>This particular event will take place on Saturday, 29th September and will be called 'Longfield Live Lounge'. Musicians will perform to members of the public who will be able to sit on deckchairs provided and watch them for as long as they like, while enjoying food from a small number of 3-4 food trucks.</p>	
Decision taken by:	Signature:
D R Giblin - Head of Engineering	
Members Consulted [see note 1 below]	Date:
Cabinet Member/Chair	07/08/18

Lead Member		
Opposition Spokesperson		

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where an Executive Director considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**